

Request Form for Personal Data Disclosure, etc.

Year _____ Month _____ Date _____

To: Corporate Administration Department, Legal intellectual property group, Manager (in charge of Personal Information Protection),

Kyowa Hakko Bio Co., Ltd.

E-mail: info.bio@kyowa-kirin.co.jp

I hereby make a request for a disclosure, etc. of personal data processed by your company in accordance with the General Data Protection Regulation.

Details of Data Subject (When the request is being made by him/herself)	Address
	Name
	Attached identity verification documents: <input type="checkbox"/> Copy of Passport (necessary); OR <input type="checkbox"/> Identity card issued by the country (necessary) ; (when you do not have neither a passport).
Details of Agent (When the request is being made on behalf of the Data Subject)	Address
	Name
	Attached identity verification documents: <input type="checkbox"/> Identity card issued by the country of the Data Subject (necessary); AND <input type="checkbox"/> Power of attorney (necessary) <input type="checkbox"/> Copy of Passport of the Agent (necessary) ;OR <input type="checkbox"/> Identity card issued by the country (necessary) ; (when the Agent does not have a passport).
Information of the Data Subject	<input type="checkbox"/> Business partner of your company (_____) <input type="checkbox"/> Former employee of your company from (YY/MM _____) to (YY/MM _____) <input type="checkbox"/> Others (_____)

<p>Details of personal data to identify</p>	<p>Describe as specifically as possible. Example: I would like to know about my personal data that I answered a questionnaire for XXX. Example: I would like to know the purpose of processing of my personal data when I answered a questionnaire for XXX.</p> <hr/> <hr/> <hr/>							
<p>Request for</p>	<p><input type="checkbox"/>1. Disclosure <input type="checkbox"/>2. Rectification <input type="checkbox"/>3. Erasure <input type="checkbox"/>4. Restriction <input type="checkbox"/>5. Data Portability <input type="checkbox"/>6. Objection <input type="checkbox"/>7. Not to be subject to a decision-making based solely on automated processing <input type="checkbox"/>8. Withdrawal of consent</p>							
<p>Reason for request (Describe when the request is for Erasure or Restriction)</p>	<table border="1"> <thead> <tr> <th>Type of request</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td data-bbox="384 752 619 1099">Erasure</td> <td data-bbox="619 752 1471 1099"> <input type="checkbox"/>Personal data is unnecessary in relation to the purpose of processing <input type="checkbox"/>Withdrew consent before and no other legal basis for the processing <input type="checkbox"/>Based on the right to object <input type="checkbox"/>Personal data was processed unlawfully <input type="checkbox"/>To comply with laws and regulations <input type="checkbox"/>Personal data was collected for the online services <input type="checkbox"/>Other reason (describe below): </td> </tr> <tr> <td data-bbox="384 1099 619 1373">Restriction</td> <td data-bbox="619 1099 1471 1373"> <input type="checkbox"/>Accuracy of the personal data is unclear <input type="checkbox"/>Personal data was processed unlawfully <input type="checkbox"/>To exercise or to defense of legal claims <input type="checkbox"/>Based on the right to object <input type="checkbox"/>Other reason (describe below): </td> </tr> </tbody> </table>	Type of request	Reason	Erasure	<input type="checkbox"/> Personal data is unnecessary in relation to the purpose of processing <input type="checkbox"/> Withdrew consent before and no other legal basis for the processing <input type="checkbox"/> Based on the right to object <input type="checkbox"/> Personal data was processed unlawfully <input type="checkbox"/> To comply with laws and regulations <input type="checkbox"/> Personal data was collected for the online services <input type="checkbox"/> Other reason (describe below):	Restriction	<input type="checkbox"/> Accuracy of the personal data is unclear <input type="checkbox"/> Personal data was processed unlawfully <input type="checkbox"/> To exercise or to defense of legal claims <input type="checkbox"/> Based on the right to object <input type="checkbox"/> Other reason (describe below):	
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<p>Details of request (Describe when the request is for Disclosure, Rectification, Erasure, or Not to be subject to a decision-making based solely on automated processing)</p>	<p>Disclosure of (check the box below you request for the disclosure):</p> <p><input type="checkbox"/> <input type="checkbox"/>Content of personal data <input type="checkbox"/> <input type="checkbox"/>Purpose of processing <input type="checkbox"/> <input type="checkbox"/>Third parties that personal data have been or will be disclosed <input type="checkbox"/> <input type="checkbox"/>Period for which personal data will be stored <input type="checkbox"/> <input type="checkbox"/>Source of personal data <input type="checkbox"/> <input type="checkbox"/>Existence of automated decision-making including profiling</p> <hr/> <p><When requesting for Rectification></p> <p>1. Incorrect:</p> <p>2. Correct:</p> <hr/> <p><When requesting for Erasure></p> <p>Items/Contents to erase:</p>							

	<p><When requesting for Data Portability> Data format that you wish to be provided:</p>
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